

Place and Resources Scrutiny Committee Draft Work Programme

Meeting Date: 25th July 2025

Report Title	Aims and Objectives	Lead Officers / Members	Other Information
Budget Setting Process	To Understand and evaluate the methodology behind the formation of the budget.	Sean Cremer (Corporate Director Finance & Commercial)	
Procurement processes	To understand and evaluate the practices undertaken and ensure that best value principles are being achieved	Sean Cremer (Corporate Director Finance & Commercial)	
Natural Environment, Climate & Ecology – progress report		Antony Littlechild (Sustainability Team Manager) Nick Ireland (Leader and Cabinet Member for Climate, Performance and Safeguarding)	

Meeting Date: 18 September 2025

Report Title	Aims and Objectives	Lead Officers / Members	Other Information
Empty Properties Update	This report outlines data in relation to current empty properties, describes the procedures for operational management of empty properties, as well as the strategic processes in place to review empty properties and determine best future use for the council	Jessica Maskrey (Head of Assets & Property) Cllr R Biggs, Property & Assets and Economic Growth	

Meeting Date: 20 November 2025

Report Title	Aims and Objectives	Lead Officers / Members	Other Information
Our Future Council Programme and Transformation	To receive a report on the progress made towards the saving targets and transformation objectives of the Our Future Council programme	Lisa Cotton (Corporate Director Transformation, Customer & Cultural Services) Nina Coakley (Head of Change) Cllr Ben Wilson (	
Performance Scrutiny	To review the most recent performance information and use this to agree items to add to the	Chris Heighway – Performance and Analytics Team Manager	

	committee work programme for further analysis	Cllr Nick Ireland – Leader and Cabinet Member for Climate, Performance and Safeguarding	
Annual Complaints report	That the Committee scrutinises and notes the Annual Complaints Report and to ensure an awareness of the numbers and types of complaints received and the organisational learning.	Antony Bygrave (Complaints Manager) Cllr N Ireland, Leader of the Council, Climate, Performance and Safeguarding Cllr R Hope, Customer, Culture and Community Engagement	
Natural Environment, Climate & Ecology – progress report		Antony Littlechild (Sustainability Team Manager) Nick Ireland (Leader and Cabinet Member for Climate, Performance and Safeguarding)	

Pending items:

- FOI and assurance regular update
- The Local Enforcement plan post implementation review
- Electric Vehicle charging points
- Active Travel

Annual items:

- Strategic Asset Management Plan update – September
- Corporate Complaints Team – Annual Report - November

Bi-annual items:

- Natural Environment, Climate & Ecology – progress report – July and November

Alternate meeting items:

- Performance Scrutiny – informal session held before each committee occurrence - June, November, January, April.

Informal Work of the Committee:

Date	Topic	Format	Members	Lead Officers	Other Information
Quarterly	Review of the committee's performance and risk dashboards	Informal meeting	All committee members	Chris Heighway (Strategic Performance Intelligence & Risk)	Review of the dashboards to identify potential future areas for review by the committee